

RENTAL APPLICATION
KITSAP PROPERTY MANAGEMENT, INC.

PH 360-769-3333 | kitsapropertymanagement@live.com | 3010 BETHEL RD, PORT ORCHARD

Application fees: \$45.00 1st applicant \$20.00 each additional

****Each applicant must provide a copy of a valid ID & income verification with application****

PLEASE NOTE! We will only accept cashier's checks, money-orders, or electronic payment for all move in costs. NO PERSONAL CHECKS. WE NEVER ACCEPT CASH. Applications will not be processed until payment is received.

OFFICE USE ONLY:

Application fee received by: _____ Amount: \$ _____ Date: _____

Primary Home Applying for: _____

Full Legal Name: _____

First Middle Last

Alternative Names (nickname/maiden name): _____

Date of Birth: _____ Social Security Number: _____

Cell Phone: _____ Work Phone: _____

Home Phone: _____ E- Mail Address: _____

Spouse Full Legal Name: _____

First Middle Last

Alternative Names (nickname/maiden name): _____

Date of Birth: _____ Social Security Number: _____

Cell Phone: _____ Work Phone: _____

Home Phone: _____ E- Mail Address: _____

All Additional Occupants (Names & Ages) _____

Pets (name, age, breed): _____

MOST CURRENT ADDRESS:

_____ CITY _____ STATE _____ ZIP _____

How long have you lived there: _____ years _____ months Own or Rent: _____

Rental/Mortgage Amount: \$ _____ Landlord or Mortgage Company: _____

Landlord Phone Number: _____ Landlord Fax or Email: _____

Reason for moving: _____

PREVIOUS ADDRESS:

_____ CITY _____ STATE _____ ZIP _____

How long did you live there: _____ years _____ months Own or Rent: _____

Rental/Mortgage Amount: \$ _____ Landlord or Mortgage Company: _____

Landlord Phone Number: _____ Landlord Fax or Email: _____

Reason for moving: _____

EMPLOYER: _____ City: _____
Type of Business: _____ Phone: _____ Supervisor: _____
Position: _____ Hire Date: _____ Salary (net per month or year): _____

PREVIOUS EMPLOYER: _____ City: _____
Type of Business: _____ Position: _____ Salary (net per month or year): _____
Hire Date: _____ End Date: _____ Reason for Leaving: _____

SPOUSE'S EMPLOYER: _____ City: _____
Type of Business: _____ Phone: _____ Supervisor: _____
Position: _____ Hire Date: _____ Salary (net per month or year): _____

MILITARY ONLY:

Rank: _____ Years in Active Duty: _____ Next Transfer Date: _____ Phone Number to CMC: _____

DO YOU HAVE ANY OTHER VERIFIABLE INCOME: _____ How much? \$ _____
Source: _____ (Proof must be provided)

Please list year, make, color, and license plate number of all vehicles you will have at this address:

1. _____
2. _____
3. _____

Local Friend Name and phone number:

_____ Phone: _____

Relative Name and phone number:

_____ Phone: _____

Have you or any person named on this application ever been convicted of a violent crime? _____

Have you or your spouse ever: Been Evicted _____ Filed Bankruptcy _____ If so, when _____

Have you ever been asked to move out of a rental? _____ If so, why: _____

PLEASE READ AND INITIAL EACH SECTION:

In compliance with State & Federal Laws, this is to inform you that an investigation involving the statements made on this form are being initiated.

I / We understand part or all of the application processing fee will be retained by Kitsap Property Management as compensation for these services. X _____ X _____

I / We understand that under NO CIRCUMSTANCES will the application fee be returned or credited to my rent or deposit. X _____ X _____

I / We further authorize Kitsap Property Management, Inc., to obtain credit reports, character information, verification of rental history and employment history, as necessary to verify all information put forth in the above referenced application for tenancy. X _____ X _____

I / We further certify that, to the best of my knowledge, all statements on this application are true and correct. I understand that false, fraudulent or misleading information will be grounds for denial of tenancy or subsequent eviction. X _____ X _____

Applicants Signature: _____ **Date:** _____

Co Applicant Signature: _____ **Date:** _____

We use TransUnion Credit-Retriever for our tenant screening company. You may call 888-966-8607 or go online to creditretriever.transunion.com. You can also obtain a free copy of your credit history by visiting annualcreditreport.com

Requirements:

Each adult (roommate) has to meet the requirements independently.

*****If you currently have any unpaid: collections, liens, charge offs or judgments—We cannot rent to you. If you have a bankruptcy that was discharged less than 2 years from today's date, regardless of circumstances—We cannot rent to you*****

In addition you must be able to prove that you meet 3 of the 4 of the following requirements:

1. Income equaling 3 times the monthly rent amount. Verification required.
2. 1 year on your Job (or in the same industry).
3. 1 year of verifiable positive rental history or home ownership with positive credit history for the mortgage account.
4. Positive established credit accounts with no late payments within the last two years.

BE ADVISED THAT AS LICENSED REAL ESTATE AGENTS, WE REPRESENT THE OWNERS OF THE PROPERTY IN ANY AND ALL TRANSACTIONS!

I hereby consent to allow Kitsap Property Management, Inc., through its designated agent and its employees, to obtain and verify my credit information, criminal information, and/or eviction information for the purpose of determining whether or not to lease a home to me. I understand that should I lease a house, Kitsap Property Management, Inc., and its agent shall have the continuing right to review my credit information, criminal information, rental application, payment history and occupancy history for account review purposes and for improving application review methods.

Applicants Signature: _____

Co Applicant Signature: _____

Date: _____

KITSAP PROPERTY MANAGEMENT, INC.
3010 BETHEL RD. SE
PORT ORCHARD, WA 98366
P.O. Box 589
360-769-3333 OFFICE
360-871-2080 FAX
www.kitsapropertymanagement.net
kitsapropertymanagement@live.com

KITSAP PROPERTY MANAGEMENT, INC.
PH 360-769-3333 ~ FAX 360-871-2080
Landlord Verification of Rental

Date: _____

To: _____ Fax #: _____

We are currently processing an application on:

Applicant(s) Name: _____

I (we) authorize Kitsap Property Management, Inc., to obtain credit reports, character information, verification of rental history and employment history, as necessary to verify all information put forth in the above referenced application for tenancy.

Applicant Signature: _____ **DATE** _____

Co-applicant Signature: _____ **DATE** _____

*****PLEASE COMPLETE THE FOLLOWING*****

Property Address: _____

Rent Amount: \$ _____ Security Deposit Amount: \$ _____

Current or Previous Tenant? _____ Move In Date: _____ Move Out Date: _____

If lease, when is it up? _____ Lease Breaking Fee? _____ Proper Notice Given? _____

How many total occupants? _____ Any unauthorized residents? _____

Lates: _____ # NSF's: _____ Any amount past due or owed? \$ _____

Was applicant ever served a 10-Day Notice to Comply? _____ If yes, why? _____

Any Pets? _____ If so, how many? _____ Type of pets: _____

Any Documented Damages? _____

Any Complaints on File: _____

Would you rent to this person again? _____

Additional Comments: _____

Verifier Name: _____ **Verifier Title:** _____

Thank you for your cooperation and your prompt reply.
Please return via fax or email kitsappropertymanagement@live.com